# Membership Application

The Institute of Internal Auditors Nigeria

**IIA Membership Number** ______________________

**IIA Chapter Number** ____317 (NIGERIA)______________

## 1. Business Data

**Please Type or Print Clearly**

___Mr. _Mrs. _Ms. _Other

Name____________________________________________
(Last) (First) (Middle) (Nickname)

Organization:______________________Job Title: ______________________

Address:____________________________________________

City:______________________State/Province:______________________

ZIP/Mail Code:______________________Country:______________________

Business Phone:______________________Business FAX: ______________________

Job Code (see attached listings):______________Industry Code(s):___(1)__________(2)__________

Email:______________________Number of internal auditors or staff:______________________

## 2. Personal Data

Home Address:
______________________________

City:______________State/Province:__________

ZIP/Mail Code:______________Country:__________

Home Phone: ______________________

Have you ever been convicted of a felony? ___Yes______No

Are you a Certified Internal Auditor? ___Yes______No

Other Designations: ______________________

Send Mail to: ____Home Address ___Business Address

D. O.B (dd/mm/yy):_ / /__________

## 3. Membership Data

Please select appropriate membership classification (see next page for classification descriptions). Classification is subject to determination by the International Membership Committee.

☐ ***Member*** ☐***Educational Member*** ☐***Life Member***

☐Student Member. If applying as a student member, please give the name of the college or university you attend:

Date of Graduation: ______________________

Degree: ______________________

Chapter Affiliation Desired (If known. See back page):

Membership Sponsor (optional): ______________________

Sponsor Member No.:______________________

**Special Membership Sections** – Open to all IIA members. If interested, select the specialty membership section you would like to join:

☐**Gaming Audit Group** – For individuals involved with casinos, lotteries, racetracks, other gaming enterprises, and government regulatory commissions or agencies.

☐**Control Self-Assessment Center** – For individuals interested or involved in Control Self-Assessment.

☐ **CAE Services Program** – For chief audit executives.

☐ Check here, if you **do not** wish your name included on mailing lists other than membership mailings.

***See Reverse Side for Fees***

☐ Check here, if you **do not** wish your e-mail address used for IIA communications.

## 4. Dues and Payment

See dues and payment information on the next page.

## 5. Applicant's Signature

**I declare that:**

1. All information contained on this application is true and correct.
2. If accepted, I agree to abide by the Code of Ethics adopted

Applicant's Signature:______________________

Date: ______________

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## Membership Classifications

Please check appropriate membership classification under Membership Data on front page.

**Member** – Open to individuals involved in internal auditing, internal controls, risk assessment, information systems auditing, and related fields. Also those who have an interest in internal auditing, e.g ., members of Audit Committees, external public accountants, controllers, CEOs, and suppliers of services.

**Educational Member** – Individuals principally employed as educators at colleges.

**Student Member** – Those engaged full time in the study of internal auditing or related courses at colleges and universities who cannot qualify as a Member or Educational Member. ***(***Will receive ***Internal Auditor***, but ***not AuditWire***)

**Special Membership Sections** – Open to all IIA members. The IIA is responsive to the specialized needs of its members through several special membership sections:

**Gaming Audit Group** – For individuals involved with casinos, lotteries, racetracks, other gaming enterprises, and government regulatory commissions or agencies. The Gaming Audit Group offers a quarterly newsletter, exclusive on-line forum, membership directory, and annual conference.
Yearly dues: $40 in addition to IIA membership.
**Control Self-Assessment Center** – Provides networking for individuals involved in CSA and brings together in one area IIA guidance, publications, seminars and conferences on CSA implementation. The CSA Center offers a tri -annual newsletter, a membership directory, exclusive on -line forum, certification, and annual conference.
Yearly dues: $40 in addition to IIA membership.

**CAE Services Program** ***(***For chief audit executives***)*** **-** to keep you informed on IIA initiatives, issues, and activities through e - mail bulletins, periodicals, teleconferencing forums, special round-tables and discounts, CAE contact list, and IIA hot-line access. Yearly dues: $100 in addition to IIA membership **.**

## Seminar/Conference Credit

Anyone who has attended an IIA headquarters-sponsored seminar or conference and paid the nonmember price may apply for a free first-year membership in The Institute within 90 days of attending the program. A special application form is provided for this purpose upon completion of the seminar or conference. If the application is not available, please complete the information below and indicate membership credit under Dues and Payment information on front page. No application fee is necessary.

Seminar or Conference Title: _____

Date:_____Location: _____

Amount of Discount: $ _____

## Membership Subscription Information

1. New Membership subscription for the year is **N100,000** made up of:

| | | |
|---|---|---|
| (a) | Annual subscription – | N70,000 |
| (b) | One off Development levy – | N30,000 |
| | | N100,000 |

For membership fees of special groups, please contact the Institute on Mobile/WhatsApp: 07036788269.

**NB: Membership subscription is renewable every calendar year irrespective of when you join within the preceding year.**

**Return Completed Application Form to:** membership@iia-nigeria.org

## Need More Information?

**C. E.O, IIA Nigeria:** don.umeha@iia-nigeria.org OR

**IIA Nigeria Customer Service**: olufunke.lawal@iianigeria.org

## APPLICANT: PLEASE DO NOT WRITE BELOW THIS LINE.

**FOR AFFILIATE**

Date Received:_____Recommended Class of Membership: _____

Affiliate Name and Number: _____

For Affiliate Board of Governors: _____
(Signature) (Date)

**FOR INSTITUTE OFFICE:**

Approved: Manager of Membership Services ☐ Date _____

## IIA Chapters/National Institutes

ALGERIA
ARGENTINA**
AUSTRALIA**
AUSTRIA**
AZERBAIJAN
BAHAMAS
BELGIUM**
BOLIVIA
BOTSWANA
BRAZIL**
CANADA
CHILE
CHINA, PEOPLE'S REPUBLIC **
COLOMBIA
  Bogota
CONGO, DEMOCRATIC REPUBLIC OF THE
  Kinshasa
COSTA RICA
CYPRUS
CZECH REPUBLIC
DENMARK
DOMINICAN REPUBLIC**
ECUADOR **
EL SALVADOR
ESTONIA
ETHIOPIA
FIJI
FINLAND**
FRANCE**
GERMANY**
GHANA
GREECE
GUAM
GUATEMALA
HONG KONG
HUNGARY
INDIA**
INDONESIA
ISRAEL**
ITALY**
JAMAICA
JAPAN**
KOREA, REPUBLIC OF
LATVIA
LITHUANIA
LUXEMBOURG
MALAWI
MALAYSIA**
MALI
MEXICO**
MOROCCO
NEW ZEALAND**
NICARAGUA
NIGERIA
NORWAY**
PAKISTAN
PANAMA
PERU**
PHILIPPINES**
POLAND
PORTUGAL
RUSSIA
SAUDI ARABIA
SENEGAL
SINGAPORE**
SOUTH AFRICA**
SPAIN **
SWEDEN**
SWITZERLAND**
TAIWAN
THAILAND**
THE NETHERLANDS**
TRINIDAD & TOBAGO
TUNISIA
TURKEY
UGANDA
UNITED ARAB EMIRATES
UNITED KINGDOM & IRELAND**
UNITED STATES
URUGUAY**
VENEZUELA
ZAMBIA
ZIMBABWE

** National Institutes

## INDUSTRY CODES

**Agriculture, Forestry, & Fisheries**
0100 Agricultural, forestry, fisheries, production/services

**Mining**
1000 Mining
1300 Oil & Gas Extraction

**Contract Construction**
1500 Construction

**Manufacturing**
2000 Food/kindred products
2100 Tobacco manufacturers
2200 Textile mill products/apparel
2400 Lumber/wood products (incl. furniture/fixtures)
2600 Paper & allied products (incl. printing/publishing)
2800 Chemicals
2830 Drugs and research
2840 Petroleum refining and related industries
3010 Rubber and plastics products
3100 Leather, stone and glass products
3300 Primary metal industries
3400 Fabricated metal products (including non-electric machinery)
3500 Industrial and commercial machinery
3510 Aerospace
3520 Computers and related devices/equipment
3600 Electrical machinery, electronic equipment & supplies
3700 Transportation equipment
3800 Scientific, photographic, medical goods
3900 Miscellaneous manufacturing industries

**Transportation, Communications & Utility Services**
4000 Land transportation
4400 Water transportation
4500 Air transportation
4700 Other transportation services
4800 Communication services
4810 Telecommunications
4900 Electric/gas/sanitary services
4910 Gas services
4920 Gas and electric services
4930 Sanitary services

**Wholesale & Retail Trade**
5000 Wholesale trade
5300 Retail trade

**Financial, Insurance, & Real Estate**
6000 Banking & financial institutions
6030 Nonbanking bank services (e.g., leasing)
6040 Thrift and savings & loan organizations
6100 Credit unions
6130 Other credit agencies
6200 Security and commodity services
6300 Insurance carriers, agents, services
6500 Real estate services
6700 Holding/investment companies

**Services**
7000 Hotels/lodging services
7200 Personal/social services
7300 Contracted audit services
7310 Management consultants
7320 Information technology services
7330 Executive placement services
7500 Repair services
7600 Gaming/lottery
7800 Motion pictures/amusement & recreational services
8000 Health services
8100 Legal services
8200 Educational services
8600 Membership organizations
8900 Public accounting/accounting/bookkeeping services
8910 Miscellaneous services

**Government**
9100 Federal/national government
9200 State/provincial government
9300 Local government
9400 International government

**Non-classifiable**
9900 Non-classifiable establishments

## JOB CODES

Select the position that best describes your role and function (not necessarily your exact title) in your organization. Enter the appropriate number in the job code section of the application.

**200 Chief Auditing Executive** — I am the most senior auditing officer for the organization with ultimate responsibility for the entire internal auditing function.

**210 Director of Auditing** — I am the chief auditor authorized to direct a broad, comprehensive program of internal auditing within my organization.

**220 Auditing Manager** — I administer the internal auditing activity of an assigned location within the general guidelines provided by the director of auditing.

**230 Auditing Staff** — I conduct, or assist in conducting, reviews of assigned organizational and functional activities.

**245 IT Auditing Director** – I am head of the IT auditing activity within my organization.

**250 IT Auditing Manager** — I administer the IT auditing activity of an assigned location within the general guidelines provided by the director of auditing.

**260 IT Auditing Staff** — I conduct, or assist in conducting, reviews of assigned organizational and functional activities related to IT auditing.

**275 Audit Services Contractor** — I offer internal audit services on a contracted basis.

**280 External Public Accountant** — I am a practicing public accountant, chartered accountant, etc.

**300 Corporate Management** — I am a corporate officer, CFO, CIO, CEO (and do not qualify under another job code above).

**310 Educator** — I am principally employed as an educator at a college or university (PhD., DBA, EdD., etc.).

**320 Student** — I am pursuing a degreed program at a college or university (including doctoral candidates) on a full-time basis.

**330 Retired** — I am retired from active employment (otherwise refer to another job code).

**340 Audit Committee Member** — I am an audit committee member of a corporate board of directors (and do not qualify under another job code above).

**350 Management Consultant** — I am primarily an independent consultant with an interest in internal auditing (otherwise refer to another job code).

**360 Other** – Specify title or job description

## Registration Procedures:

1. Complete the Membership Application Form;
2. Gather and include a copy of relevant credential(s)
3. Make payments of the required fee (#100,000) to **Institute of Internal Auditors Nigeria** [Account Number: **1002697805** UBA] OR [Account Number :**1013031416** Zenith Bank].
4. Include a copy of the bank's deposit slip in your application package; and
5. Send the application package by e-mail to membership@iia-nigeria.org alternatively submit the package at the IIA Nigeria office – 52B, Abba Johnson Crescent, Off Adeniyi Jones, Ikeja, Lagos.

**Note: * Relevant credentials and requirements will include educational qualification at a minimum level of university degree or its equivalent and professional certifications (if any).**