

Membership Application

IIA Membership Number _____

IIA Chapter Number 317 (NIGERIA)

1. Business Data

Please Type or Print Clearly

___ Mr. ___ Mrs. ___ Ms. ___ Other

Name _____
(Last) (First) (Middle) (Nickname)

Organization: _____ Job Title: _____

Address: _____

City: _____ State/Province: _____

ZIP/Mail Code: _____ Country: _____

Business Phone: _____ Business FAX: _____

Job Code (see attached listings): _____ Industry Code(s): (1) _____ (2) _____

Email: _____ Number of internal auditors or staff: _____

2. Personal Data

Home Address: _____

City: _____ State/Province: _____

ZIP/Mail Code: _____ Country: _____

Home Phone: _____

Have you ever been convicted of a felony? ___ Yes ___ No

Are you a Certified Internal Auditor? ___ Yes ___ No

Other Designations: _____

Send Mail to: ___ Home Address ___ Business Address

D.O.B (dd/mm/yy): ___/___/___

Check here, if you **do not** wish your name included on mailing lists other than membership mailings.

Check here, if you **do not** wish your e-mail address used for IIA communications.

4. Dues and Payment

See dues and payment information on the next page.

5. Applicant's Signature

I declare that:

1. All information contained on this application is true and correct.
2. If accepted, I agree to abide by the Code of Ethics adopted by The Institute of Internal Auditors to govern its members.

Applicant's Signature: _____

Date: _____

3. Membership Data

Please select appropriate membership classification (see next page for classification descriptions). Classification is subject to determination by the International Membership Committee.

Member **Educational Member** **Life Member**

Student Member. If applying as a student member, please give the name of the college or university you attend:

Date of Graduation: _____

Degree: _____

Chapter Affiliation Desired (If known. See back page): _____

Membership Sponsor (optional): _____

Sponsor Member No.: _____

Special Membership Sections – Open to all IIA members. If interested, select the specialty membership section you would like to join:

Gaming Audit Group – For individuals involved with casinos, lotteries, racetracks, other gaming enterprises, and government regulatory commissions or agencies.

Control Self-Assessment Center – For individuals interested or involved in Control Self-Assessment.

CAE Services Program – For chief audit executives.

Continued Overleaf > > > > > > > > >

Membership Classifications

Please check appropriate membership classification under Membership Data on front page.

Member – Open to individuals involved in internal auditing, internal controls, risk assessment, information systems auditing, and related fields. Also those who have an interest in internal auditing, e.g., members of Audit Committees, external public accountants, controllers, CEOs, and suppliers of services.

Educational Member – Individuals principally employed as educators at colleges.

Student Member – Those engaged full time in the study of internal auditing or related courses at colleges and universities who cannot qualify as a Member or Educational Member. (Will receive *Internal Auditor*, but *not AuditWire*)

Special Membership Sections – Open to all IIA members. The IIA is responsive to the specialized needs of its members through several special membership sections:

Gaming Audit Group – For individuals involved with casinos, lotteries, racetracks, other gaming enterprises, and government regulatory commissions or agencies. The Gaming Audit Group offers a quarterly newsletter, exclusive on-line forum, membership directory, and annual conference.

Yearly dues: \$40 in addition to IIA membership.

Control Self-Assessment Center – Provides networking for individuals involved in CSA and brings together in one area IIA guidance, publications, seminars and conferences on CSA implementation. The CSA Center offers a tri -annual newsletter, a membership directory, exclusive on -line forum, certification, and annual conference.

Yearly dues: \$40 in addition to IIA membership.

CAE Services Program (For chief audit executives) - to keep you informed on IIA initiatives, issues, and activities through e - mail bulletins, periodicals, teleconferencing forums, special round-tables and discounts, CAE contact list, and IIA hot-line access. Yearly dues: \$100 in addition to IIA membership .

Seminar/Conference Credit

Anyone who has attended an IIA headquarters-sponsored seminar or conference and paid the nonmember price may apply for a free first-year membership in The Institute within 90 days of attending the program. A special application form is provided for this purpose upon completion of the seminar or conference. If the application is not available, please complete the information below and indicate membership credit under Dues and Payment information on front page. No application fee is necessary.

Seminar or Conference Title: _____

Date: _____ Location: _____

Amount of Discount: \$ _____

Membership Subscription Information

1. New Membership subscription for the year is **N100,000**

made up of:

- | | |
|--------------------------------|-----------------|
| (a) Annual subscription – | N70,000 |
| (b) One off Development levy – | <u>N30,000</u> |
| | <u>N100,000</u> |

For membership fees of special groups, please contact the Institute on Mobile/WhatsApp: 07036788269.

NB: Membership subscription is renewable every calendar year irrespective of when you join within the preceding year.

Return Completed Application Form to: membership@iia-nigeria.org

Need More Information?

C.E.O, IIA Nigeria: don.umecha@iia-nigeria.org OR

IIA Nigeria Customer Service: olufunke.lawal@iianigeria.org

APPLICANT: PLEASE DO NOT WRITE BELOW THIS LINE.

FOR AFFILIATE

Date Received: _____ Recommended Class of Membership: _____

Affiliate Name and Number: _____

For Affiliate Board of Governors: _____
(Signature) (Date)

FOR INSTITUTE OFFICE:

Approved: Manager of Membership Services Date _____

IIA Chapters/National Institutes

ALGERIA ARGENTINA** AUSTRALIA** AUSTRIA** AZERBAIJAN BAHAMAS BELGIUM** BOLIVIA BOTSWANA BRAZIL** CANADA CHILE CHINA, PEOPLE'S REPUBLIC ** COLOMBIA Bogota CONGO, DEMOCRATIC REPUBLIC OF THE Kinshasa COSTA RICA CYPRUS CZECH REPUBLIC	DENMARK DOMINICAN REPUBLIC** ECUADOR ** EL SALVADOR ESTONIA ETHIOPIA FIJI FINLAND** FRANCE** GERMANY** GHANA GREECE GUAM GUATEMALA HONG KONG HUNGARY INDIA** INDONESIA ISRAEL ** ITALY** JAMAICA JAPAN** KOREA, REPUBLIC OF	LATVIA LITHUANIA LUXEMBOURG MALAWI MALAYSIA** MALI MEXICO** MOROCCO NEW ZEALAND** NICARAGUA NIGERIA NORWAY** PAKISTAN PANAMA PERU** PHILIPPINES** POLAND PORTUGAL RUSSIA SAUDI ARABIA SENEGAL SINGAPORE** SOUTH AFRICA**	SPAIN ** SWEDEN** SWITZERLAND** TAIWAN THAILAND** THE NETHERLANDS** TRINIDAD & TOBAGO TUNISIA TURKEY UGANDA UNITED ARAB EMIRATES UNITED KINGDOM & IRELAND** UNITED STATES URUGUAY** VENEZUELA ZAMBIA ZIMBABWE ** National Institutes
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INDUSTRY CODES

Agriculture, Forestry, & Fisheries

0100 Agricultural, forestry, fisheries, production/services

Mining

1000 Mining
 1300 Oil & Gas Extraction

Contract Construction

1500 Construction

Manufacturing

2000 Food/kindred products
 2100 Tobacco manufacturers
 2200 Textile mill products/apparel
 2400 Lumber/wood products (incl. furniture/fixtures)
 2600 Paper & allied products (incl. printing/publishing)
 2800 Chemicals
 2830 Drugs and research
 2840 Petroleum refining and related industries
 3010 Rubber and plastics products
 3100 Leather, stone and glass products
 3300 Primary metal industries
 3400 Fabricated metal products
 (including non-electric machinery)
 3500 Industrial and commercial machinery
 3510 Aerospace
 3520 Computers and related devices/equipment
 3600 Electrical machinery, electronic equipment & supplies
 3700 Transportation equipment
 3800 Scientific, photographic, medical goods
 3900 Miscellaneous manufacturing industries

Transportation, Communications & Utility Services

4000 Land transportation
 4400 Water transportation
 4500 Air transportation
 4700 Other transportation services
 4800 Communication services
 4810 Telecommunications
 4900 Electric/gas/sanitary services
 4910 Gas services
 4920 Gas and electric services
 4930 Sanitary services

Wholesale & Retail Trade

5000 Wholesale trade
 5300 Retail trade

Financial, Insurance, & Real Estate

6000 Banking & financial institutions
 6030 Nonbanking bank services (e.g., leasing)
 6040 Thrift and savings & loan organizations
 6100 Credit unions
 6130 Other credit agencies
 6200 Security and commodity services
 6300 Insurance carriers, agents, services
 6500 Real estate services
 6700 Holding/investment companies

Services

7000 Hotels/lodging services
 7200 Personal/social services
 7300 Contracted audit services
 7310 Management consultants
 7320 Information technology services
 7330 Executive placement services
 7500 Repair services
 7600 Gaming/lottery
 7800 Motion pictures/amusement & recreational services
 8000 Health services
 8100 Legal services
 8200 Educational services
 8600 Membership organizations
 8900 Public accounting/accounting/bookkeeping services
 8910 Miscellaneous services

Government

9100 Federal/national government
 9200 State/provincial government
 9300 Local government
 9400 International government

Non-classifiable

9900 Non-classifiable establishments

JOB CODES

Select the position that best describes your role and function (not necessarily your exact title) in your organization. Enter the appropriate number in the job code section of the application.

- 200 Chief Auditing Executive** — I am the most senior auditing officer for the organization with ultimate responsibility for the entire internal auditing function.
- 210 Director of Auditing** — I am the chief auditor authorized to direct a broad, comprehensive program of internal auditing within my organization.
- 220 Auditing Manager** — I administer the internal auditing activity of an assigned location within the general guidelines provided by the director of auditing.
- 230 Auditing Staff** — I conduct, or assist in conducting, reviews of assigned organizational and functional activities.
- 245 IT Auditing Director** — I am head of the IT auditing activity within my organization.
- 250 IT Auditing Manager** — I administer the IT auditing activity of an assigned location within the general guidelines provided by the director of auditing.
- 260 IT Auditing Staff** — I conduct, or assist in conducting, reviews of assigned organizational and functional activities related to IT auditing.
- 275 Audit Services Contractor** — I offer internal audit services on a contracted basis.
- 280 External Public Accountant** — I am a practicing public accountant, chartered accountant, etc.
- 300 Corporate Management** — I am a corporate officer, CFO, CIO, CEO (and do not qualify under another job code above).
- 310 Educator** — I am principally employed as an educator at a college or university (PhD., DBA, EdD., etc.).
- 320 Student** — I am pursuing a degreed program at a college or university (including doctoral candidates) on a full-time basis.
- 330 Retired** — I am retired from active employment (otherwise refer to another job code).
- 340 Audit Committee Member** — I am an audit committee member of a corporate board of directors (and do not qualify under another job code above).
- 350 Management Consultant** — I am primarily an independent consultant with an interest in internal auditing (otherwise refer to another job code).
- 360 Other** — Specify title or job description

Registration Procedures:

1. Complete the Membership Application Form;
2. Gather and include a copy of relevant credential(s)
3. Make payments of the required fee (#100,000) to **Institute of Internal Auditors Nigeria** [Account Number: **1002697805** UBA] OR [Account Number :**1013031416** Zenith Bank].
4. Include a copy of the bank's deposit slip in your application package; and
5. Send the application package by e-mail to membership@iia-nigeria.org alternatively submit the package at the IIA Nigeria office – 8A Reeve Road, Off Glover Road, Ikoyi, Lagos.

Note: * Relevant credentials and requirements will include educational qualification at a minimum level of university degree or its equivalent and professional certifications (if any).